

**OCTOBER 4, 2012**

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: Harold G. Montgomery, present; Vice President Mr. Howard J. "Joe" Foster, present; Commissioner Lois M. Snyder, present.

President Montgomery entertained a motion for approval of the September 27, 2012 minutes. Joe Foster made and Lois Snyder seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
Commissioners	Harold Montgomery	10/9	Columbus	Natural Gas Alliance Summit

President Montgomery entertained a motion to approve travel requests as submitted. Joe Foster made and Lois Snyder seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea.

Animal Shelter Canine Weekly Report													
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Rescued	MIA	Died (Natural Causes)	Destroyed (in field)	To Foster Care	Back from Foster	Foster Care Total	Total Out	Shelter Total
10/1	16	8	0	1	2	0	0	0	4	2	20	11	46

**LEPC NOMINATIONS TO SERC**

The following correspondence was received:

*Please find attached the replacement nominees to the LEPC for your consideration. Based upon a motion by the LEPC Nominating Committee at the 9/24/12 meeting, Peggy Pruitt was recommended to fill the vacancy in the Red Cross position. Dave Roush was recommended to fill the vacancy in the County Engineers position. Mark Reese was recommended to fill the vacancy for Woodland Centers. Lt. Max Norris was recommended for OSP representative. Matt Gregg was recommended to fill the vacancy as Amateur Radio representative. The Gallia County LEPC By-laws now require that their names be forwarded to you for your formal approval or rejection.*

*Four signatures are required on the Commissioners Resolution, one signature needed on the individual nomination sheet. If I can be of further assistance, please feel free to contact me.*

*Sincerely,  
Sherry Daines  
EMA Director*

**Resolution**

*Whereas, the County Commissioner established a Local Emergency Planning Committee and*

*Whereas, as a requirement of the State Emergency Response Commission, the Gallia County Local Emergency Planning Committee recommended members to be appointed pursuant to Resolution dated 10/4/12, and*

*Whereas, the original list of members has been revised as follows/attached:*

*Now therefore, be it resolved by the Board of Commissioners of Gallia County that we do hereby recommend that the State Emergency Response Commission appoint the members of the Gallia County Local Emergency Planning Committee as they appear on the revised list.*

*I hereby certify that the forgoing is true and correct copy of a resolution duly adopted by the Board of County Commissioners of Gallia Count, Ohio on October 4<sup>th</sup>, 2012.*

*Harold G. Montgomery, President  
Howard J. Foster, Vice President  
Lois M. Snyder, Commissioner*

*Terry Homby, Clerk*

The President entertained a motion to approve the above resolution and appointments as recommended by the LEPC. Lois Snyder made and Joe Foster seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea.

**SPEED STUDY REQUEST**

Commissioners were in receipt of a petition signed by 71 residents and correspondence requesting the placement of a 25mph speed limit signs and perhaps speed bumps on Pinecrest Drive. After a brief discussion with the County Engineer, he indicated this being a Township Road; it falls under the jurisdiction of the Township Trustees. Therefore the speed study request must come from the Trustees to the County Engineer. The President entertained a motion to forward this request to the Green Township Trustees for their consideration. Joe Foster made and Lois Snyder seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea.

**SERENITY HOUSE**

Serenity House Director Melissa Kimmel and Village of Rio Grande Police Officer Danny Day met with the Commissioners to discuss the agencies financial difficulties. Serenity House is a service program for victims of domestic violence and homeless women. They provide shelter and related services to Gallia, Jackson, and Meigs Counties. Kimmel stated the difficulties are so great that if relief isn't found, Serenity House will be forced to close; which will create undue hardship on the citizens, law enforcement and other service providers. There is potential for very negative consequences should this happen.

They were requesting a contribution to their organization to help prevent the closing. The organization uses match money to secure federal and state grants and this requirement is \$30,000 per year and they requested assistance with this amount.

She distributed documents that outlined the financial condition of the Serenity House and provided evidence that this has been a trend over a decade. They provide a valuable service to the community and would like to continue the service stating, our collaboration efforts have improved with law enforcement and other support agencies and we are very appreciative of this. Officer Day accompanied Kimmel in a supportive role and confirmed law enforcements dependency on the agency stating, when the need arises, there is no place else to go but Serenity House.

Commissioners explained they understood their financial situation because the County is also struggling with budgetary cuts as well. They commended them on the presentation of the facts and will take the matter under consideration.

#### EXECUTIVE SESSION DJFS

At 10:00 a.m. the President entertained a motion to enter into executive session with JFS Director Dana Glassburn for personnel to discuss the employment of a public employee. Lois Snyder made and Joe Foster seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea. Returned to regular session at 10:26 a.m.; no action taken.

#### PUBLIC HEARING - 2013 TAX BUDGET

The time being 10:30 AM as advertised, the Commission held the public hearing for the 2013 Alternative Tax Budget. The County Administrator prepared information on the 2013 Alternative Tax Budget as follows:

- 2013 Alternative Tax Budget was submitted to County Auditor's Office on 9/26/2012
- Published advertisement on 9/11/2012 that 2013 Alternative Tax Budget open for inspection in the Auditor's Office on 10/1/2012
- Published advertisement on 9/11/2012 regarding 2013 Alternative Tax Budget Public Hearing on 10/4/2012
- Reviewed the County General Fund Actual and Estimated receipts and expenditures for years 2011, 2012 and 2013
- Commission must review entire alternative tax budget and make any changes they feel are necessary
- Commission must adopt alternative tax budget on or before 10/11/2012
- Commission must submit the adopted 2013 Alternative Tax Budget to the Auditor's Office on or before 10/15/2012

Commission noted they would review the FY 2013 Alternative Tax Budget and then make cuts to the County General Fund departmental requests so that the FY 2013 appropriations were based on estimated receipts, not including the carryover. It was further noted it has been the policy of the Commission to not use carryover dollars for fixed costs. Carryover dollars are only to be used for one-time costs such as emergencies, one-time purchases or infrastructure upgrades. Commission stated they would be adjusting the budget requests so that FY 2013 appropriations will be based on FY 2013 anticipated revenue only, which means a reduction of the departmental requests by approximately \$1.3 million.

All other funds included in the FY 2013 Alternative Tax Budget were reviewed by the Commission and it was noted that a few of them will need to be reduced before FY 2013 appropriations are approved in order to remain within anticipated revenue and carryover. No action taken.

#### EXECUTIVE SESSION - 911

At 10:45 a.m. the President entertained a motion to enter into executive session with 911 Director Sherry Daines and Deputy Director Keith Wilson for a personnel issue to discuss the employment of a public employee. Lois Snyder made and Joe Foster seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea. Returned to regular session at 10:58 a.m.; no action taken.

#### NEW HIRES - 911

911 Director Sherry Daines submitted the following request for approval:

*RE: New Hire Recommendations*

*Dear Commissioners,*

*Due to recent staffing issues, I need to fill one full-time and four part-time 911 Operator positions.*

*I have conducted interviews with current part-time employees who expressed interest in this position over the past week and would like to make the following recommendation for full-time employment at the 911 Center.*

*It is my recommendation that Zach Watson be promoted to full-time 911 Operator. He was hired for a part-time position on May 20, 2012. Zach has learned quickly the duties for this job, he works anytime he is needed; he is courteous and helpful to citizens in need.*

*Interviews have been completed for the part-time positions. I have four applicants that I would like to recommend pending successful background checks.*

*I will be available if you have any questions.*

*Sincerely,  
Sherry Daines, 911 Director*

The President entertained a motion to approve the hires as recommended by Daines. Lois Snyder made and Joe Foster seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea.

**RECESS**  
**FY 2011 POST AUDIT CONFERENCE**

\* 11:00 a.m. The President entertained a motion to recess from regular session to participate in the post audit conference for FY 2011. Joe Foster made and Lois Snyder seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea.

\* 11:40 p.m. Lois Snyder made and Joe Foster seconded the motion to reconvene the regular meeting; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea.

**CHANGE ORDER #1 – AIRPORT FUELING SYSTEM PROJECT**

Commission received Change Order No. 1 paperwork for the Airport Fueling System Project. Steve Potoczak, Project Engineer with Delta Airport Consultants, is recommending a change order to adjust quantities as follows from the contract:

- \$2,450.00 lump sum addition to the base bid item # 19 UST removal (4,000 gallon) project pay item be issued for offsite material brought in for backfill
- \$2,977.30 lump sum addition to the base bid item # 19 for transportation and disposal of petroleum impacted soil
- Total Contract Increase = \$5,427.30
- Overall contract price changes from \$342,300.00 to \$347,727.30
- Additional time for this change order 60 days for total contract time of 90 days

The President entertained a motion to approve the change order form as recommended. Joe Foster made and Lois Snyder seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea.

**CHANGE ORDER #2 – AIRPORT FUELING SYSTEM PROJECT**

Commission received Change Order No. 2 paperwork for the Airport Fueling System Project. Steve Potoczak, Project Engineer with Delta Airport Consultants, is recommending a change order to adjust quantities as follows from the contract:

- \$6,708.00 extra excavation to bring the subgrade up to the correct elevation for the tank pad – labor and materials
- \$3,500.00 item R-302 12in. HDPE pipe additional 20 LF @ \$175 each
- \$3,500.00 item M-501 Pipe Bollard additional 14 bollards @ \$250 each
- \$850.00 for transfer of 100LL fuel from old UST to AST
- \$850.00 for transfer remaining 100LL fuel from old UST to AST (had to leave some in the tank until ready to rehab tank as required by FAA)
- Total Contract Increase = \$15,408.00
- Overall contract price changes from \$347,727.30 to \$363,135.30
- No change in contract time

The President entertained a motion to approve the change order form as recommended. Lois Snyder made and Joe Foster seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea.

**CHANGE ORDER #3 – AIRPORT FUELING SYSTEM PROJECT**

Commission received Change Order No. 3 paperwork for the Airport Fueling System Project. Steve Potoczak, Project Engineer with Delta Airport Consultants, is recommending a change order to adjust quantities as follows from the contract:

- (\$18,000.00) Bid Additive 1 non-performed – delete from contract (removal of 10,000 gallon tank from ground)
- Total Contract Decrease = (\$18,000.00)
- Overall contract price changes from \$363,135.30 to \$345,135.30
- No change in contract time

The President entertained a motion to approve the change order form as recommended. Joe Foster made and Lois Snyder seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea.

**CHANGE ORDER #4 – AIRPORT FUELING SYSTEM PROJECT**

Commission received Change Order No. 4 paperwork for the Airport Fueling System Project. Steve Potoczak, Project Engineer with Delta Airport Consultants, is recommending a change order to adjust quantities as follows from the contract:

- \$15,790.00 Fencing Obstruction Removal (GKN) per 2012 FAA grant 3-39-0101-1112
- \$175,000.00 Add Bid Additive # 2 to contract per 2012 FAA grant 3-39-0101-1112
- Total Contract Increase = \$190,790.00
- Overall contract price changes from \$345,135.30 to \$535,925.30
- Additional time for this change order 90 days for total contract time of 180 days

The President entertained a motion to approve the change order form as recommended. Lois Snyder made and Joe Foster seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea.

**FAA GRANT 2012 DRAW #1 APPROVAL**  
**GALLIA-MEIGS REGIONAL AIRPORT PROJECT**

Commission received from Delta Airport Consultants the FAA grant 2012 draw #1 forms requesting \$108,289.00 from the County's FAA grant for Thompson Petroleum construction services for the Gallia-Meigs Regional Airport Fuel Farm Project Phase 2. The President entertained a motion to approve and sign the grant draw #1 forms for payment of engineering invoices as presented. Lois Snyder made and Joe Foster seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea.

EXECUTIVE SESSION - CONTRACTS

At 1:30 p.m. the President entertained a motion to enter into executive session with Stantec Engineer Gary Silcott and Senior Project Manager Mike Betts to discuss contracts. Joe Foster made and Lois Snyder seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea. Returned to regular session at 3:10 p.m.; no action taken.

GREEN SEWER USDA APPLICATION FOR FEDERAL ASSISTANCE


The President entertained a motion to sign the application for federal assistance through USDA for the Green Township Sanitary Sewer Improvements Phase I. Projected start date is 6/1/2013; ending date is 12/1/2014. The estimated funding is as follows:

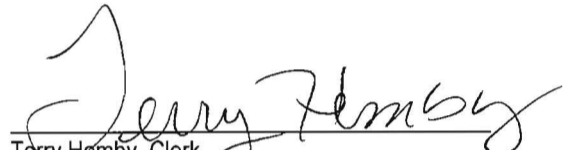
• Federal	\$6,390,730.00
• Applicant Tap Fees	\$ 855,000.00
• State OPWC	\$ 913,000.00
• Local Formula	\$ 50,000.00
• Other CDBG W&S/ARC	\$ 750,000.00
<b>Total</b>	<b>\$8,958,730.00</b>

Lois Snyder made and Joe Foster seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea.

ADJOURN

At 4:30 p.m. President Montgomery entertained a motion for adjournment. Joe Foster made and Lois Snyder seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea.

  
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 Harold G. Montgomery, President

  
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 Terry Hemby, Clerk

  
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 Howard J. Foster, Vice President

  
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 Lois M. Snyder, Commissioner