MAY 24, 2012

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: Harold G. Montgomery, present; Vice President Mr. Howard J. "Joe" Foster, present; Commissioner Lois M. Snyder, present.

President Montgomery entertained a motion for approval of the May 17, 2012 minutes. Lois Snyder made and Joe Foster seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
Commissioners	Lois Snyder	5/29	Piketon	OVRC&D Executive Meeting

President Montgomery entertained a motion to approve travel requests as submitted. Lois Snyder made and Harold Montgomery seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea.

Animal Shelter Canine Weekly Report										
Week Ending	IN	Adopted	Reclaimed	Euthanized	Died (Natural Causes)	Rescued	Destroyed (in field)	Out	To Foster Care	Remaining at Shelter
5/21	31	1	0	1	1	10	0	13	21	67

9:04 a.m. – Commissioner Foster left the meeting to attend Board of Revisions meeting in second floor meeting room of the Courthouse.

LEAVE DONATION APPLICATION

Commissioners received the following leave donation applications:

Department	Donating Employee	Receiving Employee	Hours Donated	Pay Period
Sheriff	Nathan Harvey	Kim Blackburn	40	6/1
	Coit Darst		40	6/1

The President entertained a motion to approve the leave donation application as requested. Lois Snyder made and Harold Montgomery seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, absent; Ms. Snyder, yea.

NEG BUS DRIVERS HIRED

Economic Development Director Melissa Clark recommended hiring Don Fillinger and Linda Fillinger in the position of Bus Drivers for the NEG program which is related to the management of the program. Employment will be part time earning $11.53/hr. Length of employment is contingent upon funding from the FEMA NEG program.

Lois Snyder made and Harold Montgomery seconded the motion to approve the hires as recommended; Roll call: Mr. Montgomery, yea; Mr. Foster, absent; Ms. Snyder, yea.

JUVENILE GRANT

Greg Shrader submitted an Ohio Department of Youth Services Subsidy Grant for approval and signature. Lois Snyder made and Harold Montgomery seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, absent; Ms. Snyder, yea.

SHERIFF - AGENCY UPDATE

Sheriff Joe Browning and Administrative Assistant Heather Casto met with the Commissioners for a monthly update of the department financials. Information was distributed and reviewed; current and available grants were also discussed.

911 EMPLOYEE PROMOTION

911 Director Sherry Daines presented the following recommendation to the Commissioners:

Dear Commissioners,

With the recent resignation of a full-time 911 employee, it is necessary that I promote a part-time employee to fill the vacancy.

I have interviewed current part-time employees who showed interest in the full time position and it is my recommendation that Joshua Staley be promoted to full-time at eighty (80) hours biweekly beginning May 25, 2012. His rate of pay will be $10.25 per hour and will be required to serve a one (1) year probationary period.

Mr. Staley has been employed at the 911 Center for the past two (2) years; he is involved with the Gallipolis Fire Department explorer program and has proven that he is versatile in the dispatching needs of Law Enforcement, EMS and Fire service.

Please call me if you have any questions or concerns.

Sincerely,
Sherry Daines
Gallia County 911 Director

Lois Snyder made and Harold Montgomery seconded the motion to approve the 911 Directors hire recommendation; roll call: Mr. Montgomery, yea; Mr. Foster, absent; Ms. Snyder, yea.

GOETTING ROAD

Jeff Bonecutter called and cancelled his appointment and will reschedule in the future.

VETERANS BUDGET REVIEW

Veteran Services Officer Keith Jeffers, Dave McCoy, Richard Moore met with the Commissioners to present their 2013 budget as required by ORC. They distributed estimated values from 2012 which reflects an increase over last year for review and consideration.

Commissioner Montgomery noted that the estimated revenue was $365,788.20 and the proposed budget did not exceed that amount. Jeffers also advised that the relief allowance was also sufficient last year; noting that they are getting less people for relief. They plan to place a flyer in the newspaper that describes the benefits and services being provided by the VSC. They are still doing some transports although are still trying to build up the numbers on the local medical facility. It is currently at 950 and we were told it would be open more often if we got to 1,000. I think they are going to expand and take yet another room, which is good. Also, with the recent office move, their vehicle fleet has been reduced which will also reflect in savings as well.

VICTIM OF CRIME ACT (VOCA) GRANT

Victim's Assistance Program Advocate Susan Grady and City Assistant Auditor Shelly Terry, met with the Commissioners to request the annual VOCA grant cash match. They were expecting a 12% cut, but the AG looked at some programs and those that had met all criteria, they added dollars and our county is receiving the full amount. As a result, no increase in match money will be necessary.

The grant is due June 29th to the AG office and requires a 25% cash match totaling $ 8794.00 of which in past years, the County and City split 50/50. The total budget for this program is approximately $40,826.

Commissioner Montgomery clarified that this is a City obligation and in cooperation with the City, the County agrees annually to assist with the 25% match.

Lois Snyder made and Harold Montgomery seconded the motion to approve payment to the City of Gallipolis in the amount of $4,397.00 for the County's half of the cash match for the 2012-13Victim of Crime Act (VOCA) grant. Roll call: Mr. Montgomery, yea; Mr. Foster, absent; Ms. Snyder, yea.

2:00 p.m. - Commissioner Foster returned to the meeting.

NEW PAYROLL MODULE

Auditor Larry Betz, Payroll Clerk Heather Moore, Deputy Auditor Brenda Thompson were present to discuss a new payroll module. Betz stated that we are currently on a system through CMI and there is a new module available. In September 2011 there were 378 employees, we are now at 520. County payroll is different from any other; there are different beginning and ending dates, different deductions, different systems, and then errors!

Moore gave a brief description of the module Pay-Q which gives control of timesheets to the departments. They currently have timesheets but they do not submit the data directly to payroll. This would give them access to what we have; they could change where the funds are coming from and also give them access to leave reports. There are a few departments that are not networked, perhaps a kiosk station could be provided for them. The smaller departments are not going to change; 4 employees or less could choose to use the system or not.

The cost is reasonable for such broad usage, totaling $2,503 which provides access to software and first year maintenance. Annual maintenance fee thereafter would be $1128; plus a usage fee = $1375 total which will provide 11 user license. Payroll would still be responsible for entering new hires, deductions, PERS, garnishments, child supports and etc. No action taken.

EXECUTIVE SESSION

At 2:19 p.m. the President entertained a motion to enter into executive session to discuss a contractual issue. Joe Foster made and Lois Snyder seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea. Returned to regular session at 2:30 p.m.; no action taken.

EXECUTIVE SESSION - CITY SOLICITOR

At 2:35 p.m. the President entertained a motion to enter into executive session with City Solicitor Adam Salisbury, Tanya Gill, Susan Grady, Deputy Lisa Harmon and Ms. Fellure to discuss a legal issue. Lois Snyder made and Harold Montgomery seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, absent; Ms. Snyder, yea. Returned to regular session at 2:49 p.m.; no action taken.

LOCAL GOVERNMENT FUNDS DISTRIBUTION

The President entertained a motion to adopt the following resolution accepting the alternative formula for distribution of Local Government Funds as submitted to the Gallia County Budget Commission and as prescribed in Section 5747.53 of the Ohio Revised Code. This resolution will be effective from 2013 through 2017 and it is the same formula that is currently in effect.

Resolution

Resolution accepting the alternative formula for distribution of Local Government Fund as submitted to the Gallia County Budget Commission and as prescribed in Section 5747.53 of the Ohio Revised Code.

The Board of Commissioners, Gallia County, Ohio met on the 24th day of May, 2012 at the office of the Commissioners with the following members present:

Harold G. Montgomery, President

Howard J. Foster, Vice President

Lois M. Snyder, Commissioner

Lois Snyder moved to adopt the following formula submitted to the Gallia County Budget Commission (for five years), for the calendar years 2013-2017 to distribute Local Government Fund:

Distribution:	42%	County
	1%	Park District

35%	Villages (distributed equally among 6 Villages)
22%	Townships (distributed 13% equally among 15 Townships) (distributed 4.5% on CY 2011 township mileage and 4.5% on township population per 2010 Census)
	***note this <u>excludes</u> village population and streets*

* The villages agree to accept the 35% distribution to be equally split between all six villages.
* Should any village cease to exist during the five-year period, then the villages will redistribute the 35% equally among the remaining villages. The new redistribution will be effective the year, following the year the village cease to exist.
* The townships agree to the following distribution of their 22%:
  * 13% distributed equally between all 15 townships.
  * 9% remaining distributed to 15 townships based on 4.5% mileage & 4.5% population *(excluding village portions within the townships)*
* Should any township cease to exist during the five-year period, then the townships will redistribute the 13% equally + 9% based on mileage + population among the remaining townships. The new redistribution will be effective the year, following the year the township cease to exist along with a recalculation of the population and mileage part of the formula.

<u>Sample Distribution - Using 2012 Figures Distribution would be as follows:</u>

<u>CY 2012 LGF Receipts - Dated: 7/20/11</u>

$807,895.27

County	42%	$339,316.01		
Park	1%	$8,078.95		
Villages	35%	$282,763.34	(Breakdown)	
Townships	22%	<u>$177,736.96</u>	(13% equal)	$105,026.39
			(9% pop/mil.)	<u>$72,710.57</u>
				$177,736.96
		$807,895.27	(minus one cent rounding)	

<u>Villages</u>	**(Breakdown)**	
Centerville	$47,127.22	
Cheshire	$47,127.22	
Crown City	$47,127.22	
Gallipolis	$47,127.22	
Rio Grande	$47,127.22	
Vinton	<u>$47,127.22</u>	
	$282,763.34	(minus two cents rounding)

<u>Township</u>	**<u>Breakdown (15% equally)</u>**	
Addison	$7,001.76	
Cheshire	$7,001.76	
Clay	$7,001.76	
Gallipolis	$7,001.76	
Green	$7,001.76	
Greenfield	$7,001.76	
Guyan	$7,001.76	
Harrison	$7,001.76	
Huntington	$7,001.76	
Morgan	$7,001.76	
Ohio	$7,001.76	
Perry	$7,001.76	
Raccoon	$7,001.76	
Springfield	$7,001.76	
Walnut	<u>$7,001.76</u>	
	$105,026.39	(plus one cent rounding)

	<u>Township</u>	**Population Breakdown *(*Excluding Village Population)***		
		<u>Census 2010</u>	<u>Percentage</u>	
	Addison	2197	8.5844%	$3,120.88
*	Cheshire	870	3.3994%	$1,235.85
	Clay	1870	7.3067%	$2,656.37
*	Gallipolis	1456	5.6891%	$2,068.27
	Green	5625	21.9787%	$7,990.41
	Greenfield	495	1.9341%	$703.16
*	Guyan	753	2.9422%	$1,069.65
	Harrison	1063	4.1535%	$1,510.01
*	Huntington	1220	4.7669%	$1,733.03
	Morgan	1404	5.4859%	$1,994.41
	Ohio	1126	4.3996%	$1,599.50

Perry	1595	6.2322%	$2,265.72
* Raccoon	1295	5.0600%	$1,839.57
Springfield	3664	14.3164%	$5,204.77
Walnut	960	3.7510%	$1,363.70
	25,593	100.0000%	$36,355.29

Township	**Mileage Breakdown CY 2011 Engineer's Figures**		
Addison	21.555	6.0008%	$2,181.62
Cheshire	20.705	5.7642%	$2,095.59
Clay	17.450	4.8580%	$1,766.15
Gallipolis	9.710	2.7032%	$982.77
Green	40.915	11.3906%	$4,141.08
Greenfield	22.230	6.1888%	$2,249.94
Guyan	24.700	6.8764%	$2,499.93
Harrison	23.390	6.5117%	$2,367.34
Huntington	23.940	6.6648%	$2,423.01
Morgan	25.110	6.9905%	$2,541.43
Ohio	16.520	4.5991%	$1,672.02
Perry	18.265	5.0849%	$1,848.63
Raccoon	33.830	9.4182%	$3,424.00
Springfield	30.530	8.4994%	$3,090.00
Walnut	30.350	8.4493%	$3,071.78
	359.200	100.0000%	$36,355.29

Township	**Combined Distribution for Townships**			**Total of**
	13% Equally	**4.5% Pop.**	**4.5% Mileage**	**Distribution**
Addison	$7,001.76	$3,120.88	$2,181.62	$12,304.26
Cheshire	$7,001.76	$1,235.85	$2,095.59	$10,333.20
Clay	$7,001.76	$2,656.37	$1,766.15	$11,424.27
Gallipolis	$7,001.76	$2,068.27	$982.77	$10,052.80
Green	$7,001.76	$7,990.41	$4,141.08	$19,133.25
Greenfield	$7,001.76	$703.16	$2,249.94	$9,954.85
Guyan	$7,001.76	$1,069.65	$2,499.93	$10,571.34
Harrison	$7,001.76	$1,510.01	$2,367.34	$10,879.11
Huntington	$7,001.76	$1,733.03	$2,423.01	$11,157.80
Morgan	$7,001.76	$1,994.41	$2,541.43	$11,537.59
Ohio	$7,001.76	$1,599.50	$1,672.02	$10,273.28
Perry	$7,001.76	$2,265.72	$1,848.63	$11,116.12
Raccoon	$7,001.76	$1,839.57	$3,424.00	$12,265.32
Springfield	$7,001.76	$5,204.77	$3,090.00	$15,296.53
Walnut	$7,001.76	$1,363.70	$3,071.78	$11,437.23
	$105,026.39	$36,355.29	$36,355.29	$177,736.96
				$177,736.96

And that the Clerk of the Board of Commissioners be directed to certify a copy of this resolution to the Gallia County Auditor. Harold Montgomery seconded this resolution, the roll being called, the following vote resulted:

Harold G. Montgomery, Yea

Howard J. Foster, Yea

Lois M. Snyder, Yea

Adopted this 24th day of May, 2012

s/ *Harold G. Montgomery*
President of Commission

s/ *Terry Hemby*
Clerk to the Board

RECESSED

The President entertained a motion to recess until Wednesday, May 30th, 2012 at 9:00 a.m. to meet in executive session with representatives of the surety company to discuss a contractual issue regarding the Kanauga Addison Sewer Project. Joe Foster made and Harold Montgomery seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea.

RECONVENE

The meeting reconvened on **Wednesday, May 30th, 2012** at 9:00 a.m. The meeting was called to order by President Harold G. Montgomery. Roll Call: Harold G. Montgomery, present; Vice President Mr. Howard J. "Joe" Foster, present; Commissioner Lois M. Snyder, present.

EXECUTIVE SESSION - CONTRACTS

At 10:05 a.m. the President entertained a motion to enter into executive session regarding contractual issue in the second floor meeting room of the Courthouse with Stantec Engineer Gary Silcott, Curte Ferguson, Zurich; Jim Lund, Stanley Consultants Perini; Stephen L. Koch, The Fidelity & Deposit Co of Maryland; James Donegan, Fidelity & Deposit; Jay Freeo & Brian Labbe with Perini Management Services. Lois Snyder made and Harold Montgomery seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea. Returned to regular session at 11:00 a.m.; no action taken.

ADJOURN

At 11:22 a.m. President Montgomery entertained a motion for adjournment. Joe Foster made and Lois Snyder seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea.

Harold G. Montgomery, President

Terry Hemby, Clerk

Howard J. Foster, Vice President

Lois M. Snyder, Commissioner