

AUGUST 25, 2011

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Lois M. Snyder. Roll Call: Lois M. Snyder, present; Vice President Mr. Howard J. "Joe" Foster, present; Member Harold G. Montgomery, present.

President Snyder entertained a motion for approval of the August 18, 2011 minutes. Harold Montgomery made and Joe Foster seconded the motion; Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
911	Sherry Daines Keith Wilson Chris Stout	8/29-9/1	Newark OH	Emergi-Tech Training
DJFS	Dana Glassburn	8/31/00	Circleville, OH	Director Meeting
Economic Development	Melissa Clark	9/14-9/16	Charlotte NC	ED Marketing & Attraction Training Course
Commissioners	Joe Foster	8/31	S. Charleston OH	Methane Capture System tour

President Snyder entertained a motion to approve travel requests as submitted. Harold Montgomery made and Joe Foster seconded the motion; Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

Animal Shelter Canine Weekly Report										
Week Ending	IN	Adopted	Reclaimed	Euthanized	Died (Natural Causes)	Rescued	Destroyed (in field)	Out	In Foster Care	Remaining at Shelter
8/22	43	7	1	3	0	2	0	15	9	94

SERVICE CENTER PHONE SYSTEM

I.T. Director John Grubb advised the Commissioners that the Service Center has been experiencing issues with their phone system since the weekend storm. It took out their voicemail system as well as half of the phone system. The vendor advised that the system is no longer supported by maintenance and parts will soon be obsolete. He distributed a quote for a complete new system with voicemail for review. Commissioners wanted to make sure this had been turned in as a claim to our County Risk Sharing Authority (CoRSA) and also requested that CoRSA send down a technician/adjuster to give us an unbiased opinion on the damaged equipment prior to making any decision.

INFORMATION TECHNOLOGY STATISTICS

I.T. Director John Grubb distributed the following report for the Commissioners describing the growth of the department since its inception in 2004:

Description	2004	2011	% increase
Workstations	181	247	36.46%
Servers	3	14	366.67%
Cost per machine	\$385.98	\$364.91	-5.46%
Budget	\$69,861.75	\$90,129.92	29.01%
Webpage hits/yr	943	(2010) 41,537	4,304.77%

The following items were not in the system in 2004.

- ❖ 3 T1 lines connecting various buildings.
- ❖ Centralized network management for most departments.
- ❖ VPN Remote access for quicker troubleshooting
- ❖ State of the art Firewall at the edge of the network.
- ❖ 2 high speed internet connections
- ❖ 184 email accounts in use
- ❖ County/City Webpage currently with an average of 4046 monthly hits. See Graph.
- ❖ 4 - 30 MB wireless links operational
- ❖ Voicemail for courthouse
- ❖ New Phone systems installed in Courthouse, Service Center and DJFS
- ❖ 12 - 24 port switches in the network
- ❖ 1 - 12 port switch in the City Solicitors building linked to the Muni building via Fiber
- ❖ 8 Routers around the county
- ❖ Many wireless access points installed
- ❖ Many new specialized software packages such as Staffinder and Sewer Billing (Commissioners), NovaTime and Northwoods (DJFS), RUOK and many online Reporting software packages reducing maintenance costs to them. (Sheriff and Police)
- ❖ Site licensing reduces cost of ownership of software applications such as Microsoft office for all departments.
- ❖ On 8/4/11, the network had been operational for 2 years, 18 weeks, 1 day, 5 hours without interruption.

WEB HOSTING COMPARISONS

As was previously requested on 7/7/2011, I.T. Director Grubb also submitted internet bundling comparisons from AT&T, Horizon, and Suddenlink in the following report.

Note: *We currently use SuddenLink as our Internet service provider, and Webhostingpad.com as our Email and Website host.

Company	Internet service	Internet Cost per month	Hosting cost per Month	Total per year	Notes:
*Current	6mb down/1mb up	\$149.95	\$1.99	\$1,823.28	unlimited storage, unlimited bandwidth, unlimited email accounts
Horizon	10mb down/5mB up	\$149.95	\$50.00	\$2,639.34	50 GB Storage, Unlimited Email addresses, 750 GB of monthly bandwidth. 10% added to monthly service fees for taxes and surcharges
AT&T	10mb Down/10MB up	\$1,100.00	\$25.46	\$13,505.52	20 GB Web Disk Space, 5 GB Email Disk Space, 500 GB of monthly Bandwidth, 400 email addresses.
Suddenlink	6mb down/1mb up	\$149.95	N/A	\$1,799.40	Said they couldn't come close to what we have now and refused to give me a hosting price.

EXECUTIVE SESSION - INFORMATION TECHNOLOGY

9:33 a.m. the President entertained a motion to enter into executive session with John Grubb to discuss a personnel issue. Joe Foster made and Harold Montgomery seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea. Returned to regular session at 9:50 a.m.; no action taken.

ER SLIPS – LOCAL PUBLIC AGENCY (LPA) RESOLUTION

Engineer Brett Boothe submitted the following resolution for approval:

Resolution

The Board of County Commissioners of Gallia County, Ohio met with the following members present: Lois M. Snyder, present; Vice President Mr. Howard J. "Joe" Foster, present; Member Harold G. Montgomery, present.

WHEREAS; Section 5501.03 (C) of the Ohio Revised Code provides that the Director of the Ohio Department of Transportation (ODOT) may coordinate the activities of the Department with other appropriate public authorities and enter into contracts with such authorities as necessary to carry out its duties, powers and functions; and

WHEREAS; the Gallia County ER Slips is a transportation activity eligible to receive federal/state funding; and

WHEREAS; the LPA (County) has received funding approval for the project listed above from the Program Manager having responsibility for the federal/state funds involved, and

WHEREAS; it is the mutual desire for both ODOT and the LPA to have the LPA serve as the responsible lead agency for the administration of the project; and

WHEREAS; the Gallia County Board of County Commissioners authorizes the Gallia County Engineer to enter into an agreement with ODOT for the above mentioned improvements.

NOW, THEREFORE a motion was made by Harold Montgomery and duly seconded by Howard J. Foster, to adopt the foregoing resolution/ordinance.

Lois M. Snyder, President

Howard J. Foster, Vice President

Harold G. Montgomery, Member

Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

AUTHORIZED AGENT – PUBLIC ASSISTANCE GRANT

Commissioners submitted the following authorization letter to OEMA on behalf of the County Engineer:

August 24, 2011

Nancy J. Dragani, Executive Director
Ohio Emergency Management Agency
2855 West Dublin Granville Road
Columbus, Ohio 43235

Dear Ms. Dragani:

As Gallia County Commissioners, we authorize Brett Boothe to sign all documents as the Authorized Agent for the Gallia County Engineer / Highway Department relative to the Public Assistance Grant Program for FEMA-DR-4002-OH.

Sincerely,

Lois M. Snyder, President

Howard J. Foster, Vice President

Harold G. Montgomery, Member

Joe Foster made and Harold Montgomery seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

SPEED STUDY REQUEST - CENTENARY ROAD

Commissioners received the following request:

Dear Commissioners:

I would like to propose that the speed limit on Centenary Road, Green Township, be reduced. It is currently 55mph. I and many other residents feel that 55 mph is too fast due to the following conditions:

- The amount of traffic, especially now with the high school students
- The number of entrances on this road from private residences, subdivisions, and businesses
- The children that live and play along Centenary Road
- The number of curves along Centenary Road
- There are no shoulders along Centenary Rd
- The road is currently un-lined

Safety is our main concern, as I am sure it is yours also.

Thank you for your consideration.

Sincerely,

sl Terry J. Spurlin

29 Beech Street

Gallipolis OH 45631

Harold Montgomery made and Joe Foster seconded the motion to request the County Engineer to do a speed study and forward on to ODOT for their analysis to reduce the speed of Centenary Road as requested. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

EXECUTIVE SESSION - DJFS

At 10:08 a.m. the President entertained a motion to enter into executive session with Director Dana Glassburn to discuss a contract issue. Joe Foster made and Harold Montgomery seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea. Returned to regular session at 10:40 a.m.; no action taken.

WORK RELEASE CENTER UPDATE

Sheriff Joe Browning and Administrative Assistant Heather Casto updated the Commissioners on the activities of the Work Release Center; reports were distributed and reviewed.

The Sheriff advised the first group of female inmates (6) were on site through the facility. After this experience, the Sheriff believes they are prepared to continue with this area. If a female side is opened, 2 additional staff members would be needed. Although the Sheriff understands the expenses involved, he has tried to find ways to cut costs. We continue to utilize the WRC or transport to other counties which results in paying their daily rates as well as transportation costs and employee costs. The Sheriff estimated the need for an additional \$17,000 to finish the year. Our jail has had several inmates with astronomical medical costs as well as increased fuel costs.

We continue to experience high utilities at the WRC and issues with the HVAC/Air systems is costly. Commissioners suggested they contact AEP for an analysis of the power as well as a contractor to inspect the HVAC/Air system.

Commissioner Montgomery stated the concept of WRC is advantageous only if we can reduce the budget of the jail. If we can pull some of that pressure from the jail and some of the costs over to the WRC it would help the entire situation. Corrections and Road crew is currently averaging about 32% of the general fund. Historically the county is responsible to fund 20-22% of the general fund to the Sheriff's Department. If we can reduce costs in the jail area and revert the costs to the WRC this should balance things out.

On the upside; enforcement wise, the Sheriff advised with the increase in arrests, we are having an easier time housing them with the WRC in place.

POLICE PROTECTION AGREEMENT – CHESHIRE VILLAGE

Sheriff Joe Browning submitted the following agreement for signature:

AGREEMENT

This agreement made and concluded this 1st day of August, 2011; by and between the Village of Cheshire, Cheshire OH; Joseph R. Browning, Gallia County Sheriff Office and the Gallia County Commissioners Gallipolis, OH.

WHEREAS, there exists a need for police protection for residents of the Village of Cheshire, Cheshire, Gallia County, OH and

WHEREAS, Section 311.29 of the Ohio Revised Code provides for authority of a taxing district to enter into an agreement with the Sheriff of the County whereby the Sheriff undertakes and is authorized to contract to perform any police function, in behalf of the contracting / agreed with subdivision.

NOW THEREFORE, it is hereby agreed by and between the parties hereto upon the considerations as follows:

1. *The parties do hereby agree and understand that the employees of the Gallia County Sheriff's Office have voted and approved representation by the FOP. Therefore, upon organization and representation of the employees by the FOP each party herein (Village, Sheriff, Commissioners) reserves the right to cancel or modify this Agreement if the organization of the FOP causes a change in the terms set forth herein. If the organization of the FOP does not change the terms of the Agreement, the parties are bound by the terms listed below.*
2. *The Village of Cheshire, in consideration for this police protection agrees to pay direct to the Sheriff of Gallia County, Ohio, the amount of \$3.75 per contract hour to be used for expense and maintenance of Gallia County sheriff's Officer cruiser, training of officers, uniforms, equipment, etc; for use by the Village of Cheshire. Said sum shall be made payable to the TREASURER OF GALLIA COUNTY, to be credited to a special fund known as the "Sheriff's Policing Rotary Fund".*

3. The patrol duties of the designated deputy hired for the purpose of patrolling, controlling crime, maintaining speed limits, etc in the Village of Cheshire will be directed by the Gallia County Sheriff's Office. The chain of command described in the Gallia County Sheriff's Office Policies & Procedures manual will be in effect during the term of this Agreement.
4. The Village and Gallia County Sheriff's Office hereby agree to work together in hiring procedures for the deputy agreed by both parties for the hours specified each month by the Village Council/Sheriff Office unless circumstances beyond either parties control would dictate a change.
5. The Village in consideration for this police protection agrees to pay direct to the designated deputy the sum of Seventeen Dollars Twenty Five Cents (\$17.25 per hour from April 1, 2011 through December 31, 2011 and Seventeen Dollars Fifty Cents (\$17.50) from January 1, 2011 through March 31, 2012, plus employer's portion of Unemployment, Medicare, Workers Compensation and OPERS.
6. The Sheriff requires that Deputies assigned to this detail submit activity logs, preferably by electronic system, to the Village Council for review as often as Council of the Village of Cheshire requires.
7. The Village of Cheshire will make available to the Gallia County Sheriff's Office the use of the Village owned equipment pertaining to law enforcement for the Village listed as follows: Any equipment that may be in use at this time.
8. Both parties are of understanding the agreed protection for the Village of Cheshire include an additional "cost of jail confinement for prisoners of the Village will be waived" and covered by the Gallia County Sheriff office at the cost they have agreed to house any prisoners or hold any prisoners for any said/length amount of time. If any Work Place program placement, this cost to the Village will also be waived and covered by the Sheriff department, and done at the discretion of the court.
9. Any fees for tickets will be processed by the Gallipolis Municipal Court and paid said fee to the Village of Cheshire as is now in place with the County.
10. It is expressly understood by the parties that upon the termination of this agreement, the equipment if still in the possession of the Gallia County Sheriff's Office will be immediately returned to the Village of Cheshire, Ohio for its use.
11. The parties agree that the Gallia County Commissioners shall provide liability insurance for the officers providing services pursuant to this Agreement. The Village of Cheshire understands and agrees that it shall be liable for any damages that may exceed the applicable coverage, limited to the policy provided by Gallia County, and carry their own liability insurance for the officer, equipment, cost as becomes necessary. In the event, for any reason, that any act or omission by the Officer were to result in damages assessed against the Village, the Village would be responsible for any damages under Village insurance, that may not be covered by the Liability Policy provided by Gallia County. This provision is not and shall not be construed as an indemnification agreement by the County in favor of the Village. The County's sole obligation is to provide liability coverage and does in an amount determined to the sole discretion of the Gallia County Commissioners.
12. This Agreement can be canceled by either party with a thirty (30) day written notice.
13. This Agreement shall be effective from April 1, 2011 to April 30, 2012; when new agreement arrangements will once again be discussed and determined.

All signatures must be signed and in place before any/all terms of contract final.
See attached page for signatures.

SIGNED AND ACKNOWLEDGED
VILLAGE OF CHESHIRE COUNCIL

s/Mark A. Coleman
s/Connie Palmer
s/Darlene Milton
s/Perry Beebe
s/Leah Cameron Burger
s/Roy Taylor

APPROVED AS TO FORM:
s/Jeffery Adkins
Gallia Co Prosecuting Attorney

GALLIA COUNTY SHERIFF'S OFFICE:

s/Joseph R. Browning Sheriff

VILLAGE OF CHESHIRE:

s/John Westfall s/April Stinson
MAYOR 2011 FISCAL OFFICER 2011

GALLIA COUNTY COMMISSIONERS:

s/Lair M. Snyder, President Commissioners
s/Howard J. Foster, Vice President
s/Harold G. Montgomery, Member

Joe Foster made and Harold Montgomery seconded the motion to approve as recommended by Sheriff Browning; roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

JOB DESCRIPTION MODIFICATION

Commissioners were in receipt of the following email from the local EMA Office:

As requested from OEMA, job description modification for grants manager to include planning for the FY09 Homeland Security Grant. Per OEMA these changes must be approved by BOC. – Jill Austin, EMA Grants Manager

The following was added to the existing job description:

Other

1. Assists with various planning activities, including but not limited to: creating, producing and updating EOPs, SOGs, etc.
2. May be assigned with planning activities in one or more of the following areas: prevention, mitigation, recovery, response and preparedness issues; including Hazard identification and analysis, Emergency Response, and Haz-mat issues
3. May assist with exercises, evaluations, and after action reports as assigned by the EMA Director
4. Maintains budget and account records for the grants.
5. May be assigned various duties in real emergencies as directed by the EMA Director
6. Plans and coordinates meetings including preparing agenda and report materials, handling meeting correspondence and recording, transcribing and distributing meeting minutes.
7. Publishes public notices, as required when pertaining to EMA activities.
8. Schedules appointments and meeting room bookings for various sessions
9. Attends various training sessions, EMA Conferences, and other appropriate events.
10. Producing projects in hard copy or digital format
11. Also performs other duties as identified and assigned by the EMA Director.

Harold Montgomery made and Joe Foster seconded the motion to amend the job description as recommended by Jill Austin and required by OEMA; Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

NOTIFICATION OF RESOLUTION TO AMEND FEE STRUCTURE AT DISTRICT LANDFILLS

Commissioners were in receipt of the following memo and resolution from the Gallia Jackson Meigs & Vinton Joint Solid Waste Management District:

FROM: Terri Marchi, Executive Director GJMV Solid Waste Management District

DATE: August 12, 2011

RE: Notification of Resolution to Amend Fee Structure at District Landfills

The Policy Committee of the Gallia, Jackson, Meigs, & Vinton (GJMV) Solid Waste Management District has adopted a resolution to lower the District's landfill fee structure at disposal facilities located within the four-county management district. Enclosed you will find a copy of Resolution 0811-A which was passed by the committee on August 10, 2011; specifics on the "per ton" costs are stated in the resolution. Also enclosed is a list of Policy Committee members for each county.

The proposed adjustment to the fee structure will require submission to the Director of the Ohio Environmental Protection Agency a revision to the 2008 GJMV Solid Waste Management Plan, Section VIII – "Cost and Financing of Plan Implementation".

A public comment period on this resolution will begin on August 28, 2011 and conclude on September 26, 2011. During this time period, written comments may be submitted to the GJMV Solid Waste Management District, 1056 S. New Hampshire Avenue, Wellston, Ohio, 45692. Copies of Resolution 0811-A and the revised GJMV Solid Waste Management Plan, Section VIII will be available for public review at the District office for thirty (30) days from August 28, 2011 – September 26, 2011. Office hours to review these documents are: Monday – Friday, 8:30 a.m. – 3:30 p.m.

A public hearing on Resolution 0811-A will be held from 4:00 p.m. – 6:00 p.m. on Tuesday, September 27, 2011 at the GJMV Solid Waste Management District office, 1056 S. New Hampshire Avenue, Wellston, Ohio, 45692.

Following the public hearing, the GJMV Policy Committee will meet to consider input and at that time, may vote to adopt the adjustments to the fee structure along with the revised Section VIII of the Solid Waste Management Plan. Subsequently, legislative authorities in the four-county District must either approve or disapprove of the adjusted landfill fee structure. It is anticipated that this process will likely begin in October 2011.

Please feel free to contact me if you have any questions.

Gallia, Jackson, Meigs & Vinton
Joint Solid Waste Management District
Policy Committee
RESOLUTION 0811 – A

A Resolution authorizing the Gallia, Jackson Meigs & Vinton Joint Solid Waste Management District Policy Committee to revise the Landfill Fee Structure from \$2.00 – In District/\$4.00 – Out of District/\$2.00 – Out of State per ton to \$1.00 – In District/\$2.00 – Out of District/\$1.00 – Out of State per ton

WHEREAS, the Policy Committee of the Gallia, Jackson, Meigs & Vinton Joint Solid Waste Management District has this 10th day of August, 2011, adopted the amendment to lower the Fee Structure from \$2.00 – In District/\$4.00 – Out of District/\$2.00 – Out of State per ton to \$1.00 – In District/\$2.00 – Out of District/\$1.00 – Out of State per ton by majority vote.

NOW, THEREFORE, BE IT RESOLVED, that upon ratification of the Amendment to the Fee Structure by the government entities of the district pursuant to Section 3734.56, Ohio Revised Code, the Director of the Gallia, Jackson, Meigs & Vinton Joint Solid Waste Management District is directed to submit said Amendment to the Gallia, Jackson, Meigs & Vinton Joint Solid Waste Management District Plan to the Director of Ohio EPA for notification.

FURTHERMORE, the Director of the Gallia, Jackson, Meigs & Vinton Joint Solid Waste Management District will insure that the applicable owners/operators of each Solid Waste Disposal Facility, who are required to collect fees on behalf of the Gallia, Jackson, Meigs & Vinton Joint Solid Waste Management District, are notified by certified mail pursuant to Section 3734.57 of the Ohio Revised Code.

CERTIFICATION

I, Harold G. Montgomery, Chairman of the Gallia, Jackson, Meigs & Vinton Joint Solid Waste Management District Policy Committee, certify that this resolution was passed by majority vote of the Policy Committee of the Gallia, Jackson, Meigs & Vinton Joint Solid Waste Management District upon motion by: Jon Jacobs as seconded by Roy Arthur this 10th day of August, 2011.

sl Harold G. Montgomery
 Chairman of the Policy Committee
sl Randy Heath
 Secretary of the Policy Committee

CORSA DESIGNATION OF OFFICIAL REPRESENTATIVE & ALTERNATE

Harold Montgomery made and Joe Foster seconded the motion to appoint Lois Snyder the Designated Voting Representative and Joe Foster as Alternate member. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

RESOLUTION TO DESIGNATE THE OFFICIAL REPRESENTATIVE AND ALTERNATE FOR THE PURPOSE OF VOTING AT THE ANNUAL MEETING OF THE COUNTY COMMISSIONERS ASSOCIATION OF OHIO IN 2011

Commissioner Harold Montgomery moved the adoption of the following resolution:

WHEREAS, Article IV, Section 6, of the Code of Regulations of the County Commissioners' Association of Ohio requires each member county to, for the purpose of voting at any annual or special meeting of the Association, designate an Official Representative and Alternate; and

WHEREAS, the designation of the Official Representative and Alternate for a county organized under the statutory form of county government shall be by resolution of the board of county commissioners; and

WHEREAS, in designating the Official Representative and Alternate only a member of the board of county commissioners is eligible to be designated as the Official Representative and Alternate;

NOW THEREFORE BE IT RESOLVED that President Lois Snyder is designated as the Official Voting Representative) of Gallia County Vice President Howard "Joe" Foster is designated as the Alternate Voting Representative of Gallia County.

The motion was seconded by Commissioner Howard J. Foster. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

PASSED AND ADOPTED by the Board of County Commissioners of Gallia County at Gallipolis City, on the 25th Day of August, 2011.

Lois M. Snyder, President

Howard J. Foster, Vice President

Harold G. Montgomery, Member

STATE OF OHIO
COUNTY OF GALLIA

I, Terry Hemby, Clerk of the Board of County of Gallia County, Ohio, do hereby certify that the foregoing is a full, true and correct copy of a resolution adopted by said board at the regularly scheduled and conducted meeting held on the stated date, which resolution is on file and of record in the office of said board. -s/ Terry Hemby, Clerk

SEWER LAB TESTING

County Administrator Karen Sprague presented the Commission with a quote and recommendation from contracted sewer operator Kenny Soles & County Sewer Operator Gary Myers to switch sewer lab testing companies for the county owned waste water treatment plants. Effective 10/1/11 Gallia County will switch from Masi Laboratories to Analytical Associates Titan Laboratories in Proctorville, Ohio. Per Mr. Soles this will save the county \$106.40 per plant per month for a total monthly savings of \$744.80. Harold Montgomery moved and Joe Foster seconded a motion to approve. Upon roll call votes were as follows: Lois Snyder, yea; Joe Foster, yea; Harold Montgomery, yea.

OWDA SEWER LOAN APPROPRIATION APPROVAL

Commission President Lois Snyder entertained a motion to approve appropriation of the OWDA Sewer Loan for the Kanauga/Addison Sewer Project and to request the County Auditor's Office to create a new fund for this grant titled "OWDA Loan-KA Sewer", give that grant fund number 124, and to appropriate the \$500,000 loan funding into line items as follows:

Appropriate \$500,000 into 124.0124.531100 title OWDA Loan KA Sewer

Also, request the County Auditor's Office to create the following revenue line items:

Create 124.3000.400100 OWDA Loan Revenue (estimated revenue \$500,000)

Joe Foster moved and Harold Montgomery seconded this motion. Upon roll call votes were as follows: Lois Snyder, yea; Joe Foster, yea; Harold Montgomery, yea.

MEMO ENTRY – REVENUE/EXPENSE OWDA LOAN – KA SEWER

County Administrator Karen Sprague advised the Commission that OWDA takes their loan fee for this new supplemental loan directly from the loan therefore the County Auditor will need to complete memo revenue and expense entries so the fund will balance with amounts noted by OWDA:

- Memo pay in the amount of \$1,744.00 into 124.3000.400100 from OWDA Loan # 5906
- Memo expense in the amount of \$1,744.00 from 124.0134.531100 to OWDA for loan processing fee

2011 CDBG CHIP/HOME GRANT – CONDITIONAL AWARD LETTER

County Administrator Karen Sprague advised the Commission of ODOT approval of the FY 2011 CHIP/HOME grant that funds the county's housing program, \$500,000 grant. The county must submit a conditional award letter addressing the two items listed in the award letter. Harold Montgomery moved and Joe Foster seconded a motion to approve. Upon roll call votes were as follows: Lois Snyder, yea; Joe Foster, yea; Harold Montgomery, yea.

8/25/2011

Ohio Department of Development
Office of Housing & Community Partnerships
Attn: Mr. Michael Hiler, Office Chief
P O Box 1001
Columbus, Ohio 43216-1001

RE: Response to Conditional Award Letter B-C-11-1AY-1 & 2

Dear Mr. Hiler:

In response to your Conditional Award Letter for the FY 2011 CHIP Grant, we have reviewed the letter and only found one mistake in the profile – Admin Contact Fax # should be 740-446-4804 not 4864.

OHCP's conditional award letter noted the following special conditions:

- Provide copy of valid Lead Risk Assessor's license for Daniel Casciato – it is attached
- Homebuyer counseling sessions must include a fair housing educational component – Karen Sprague and/or Diana Roush participate in the homebuyer counseling sessions that are held for CHIP/HOME clients making fair housing presentations that include information related to potential discriminatory actions related to lending, insurance and real estate practices including abusive or unfair lending practices.

If you have any questions, please contact us immediately.

Respectfully submitted,
s/ Lois Snyder, President
Gallia County Commissioners

Enclosure
cc: Keith Romine, G-M CAA Housing Director

HOLZER PROCLAMATION

Joe Foster made and Harold Montgomery seconded the motion to proclaim the following:

IN RECOGNITION OF

*The 90th birthday of
Roberta "Bobbi" Wilhelm Holzer*

WHEREAS, Roberta "Bobbi" Wilhelm Holzer has been an important and contributing individual to the success of what is now Holzer Consolidated Health Systems and Holzer Clinic,

WHEREAS, after her family was grown, Mrs. Holzer became even more involved in her church and the arts, providing leadership in numerous community activities, including the ongoing growth of the Holzer Medical complex and,

WHEREAS, the Gallia County Commissioners takes this opportunity to express their true appreciation and recognition of her contribution to the total community, while commemorating her 90th birthday.

NOW THEREFORE, the Gallia County Commissioners, hereby proclaim Friday August 26th as

Roberta "Bobbi" Wilhelm Holzer Day

In Gallia County, for her immeasurable contributions, including but not limited to the legacy of the Holzer Family as they established leadership in healthcare over 100 years ago.

The Gallia County Commissioners
Signed this 25th day of August 2011

Lois M. Snyder, President

Howard J. Foster, Vice President

Harold G. Montgomery, Member

Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

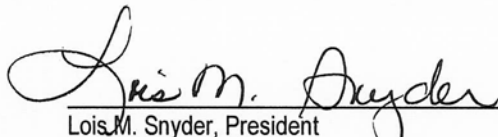
GREEN SEWER UPDATE

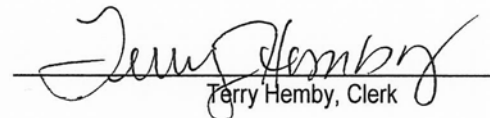
Stantec Engineer Gary Silcott and County Sewer Operator Gary Myers met to discuss the proposed location of the Debby Drive Sewer lines within the Green Sewer Project with the Commissioners and County Administrator Karen Sprague. Commissioners advised Engineer Silcott to contact L.J. Trenching to do exploratory digging to determine current line location of this area, billable to the County at \$90 per hour.

1:30 p.m. – Commissioners attended Sewer Construction meetings on the second floor meeting room of the courthouse.

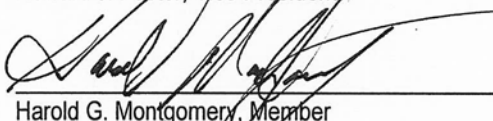
ADJOURN

At 3:16 p.m. President Snyder entertained a motion for adjournment. Joe Foster made and Lois Snyder seconded the motion; Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.


Lois M. Snyder, President


Terry Hemby, Clerk


Howard J. Foster, Vice President


Harold G. Montgomery, Member