

**NOVEMBER 9, 2010**

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and approving the current bills. At 9:00 a.m. the meeting was called to order by President Howard "Joe" Foster. Roll Call: President Mr. Howard J. "Joe" Foster, present; Vice-President Mr. Justin L. Fallon present and Member Ms. Lois M. Snyder, present.

President Foster entertained a motion for approval of the November 4, 2010 minutes. Lois Snyder made and Justin Fallon seconded the motion. Roll call: Mr. Foster, yea; Mr. Fallon, yea; Ms. Snyder, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
Commissioners	Joe Foster Justin Fallon Lois Snyder	11/10	Wellston	Solid Waste District Meeting

President Foster entertained a motion to approve travel requests as submitted. Lois Snyder made and Justin Fallon seconded the motion. Roll call: Mr. Foster, yea; Mr. Fallon, yea; Ms. Snyder, yea.

Animal Shelter Canine Weekly Report										
Week Ending	# IN	Adopted	Reclaimed	Euthanized	Died (Natural Causes)	Rescued	Destroyed (in field)	# Out	In Foster Care	Remaining at Shelter
11/08	31	2	1	4	0	25	0	32	8	21

**SHERIFF – BUDGET DISCUSSIONS**

Sheriff Joe Browning, Chief Deputy J.D. Taylor and Administrative Assistant Cheryl Vanco met to discuss the current 2010 budget as well as the proposed 2011 budget.

2010 information was distributed reflecting balances as of 10/31/10 which was reviewed. The supply line is the fund that will be short and needs an additional \$15,000 which should carry them through the end of the year. This is a result of mostly fuel costs throughout the year with additional transports. The jail line item, our costs have gone down with food costs. There are some training monies left that will be used by the end of the year. House arrest and medical fees are up and out of county housing fees are down. Municipal Court had previously been taking care of these expenses with grant monies which ended in early spring. We will need another \$40,000 in salaries through the end of the year to replace the funds that were used for the Work Release Center earlier in the year.

Courthouse Security fund – The 27 pays in 2010 was an increase in salary costs. Sheriff budget – Union will receive a pay raise but there are no planned raises for non union. We expect one retirement next year in patrol, a couple of grants are ending and they are searching for replacement grants for these positions but have found nothing as of yet. We have again requested 3 new cruisers for the 2011 year.

MARC's radio monthly user fees are currently being paid by Sheriff Department and once the old system was turned off the previous 911 Director had agreed to assume those costs; however, they did not turn off the old system. There is legislation in place where they may do away with the user fee completely, but if not we will have to continue to pay this fee.

**CHILDREN SERVICES – AGENCY UPDATE**

Vice President Kent Shawver, Executive Director Russ Moore and Fiscal Manager Cathy Campbell met for their agency update. Financial information was distributed and expenses reviewed.

Moore distributed the monthly intake and screening report and was reviewed. He also noted some additional monies coming in foster care maintenance from the federal government because the court has children that are Title IVD eligible and it doesn't cost us anything to serve in that capacity.

The 2011 budget was reviewed and discussed. Moore advised they built in a 20% reduction into the revenues as a precautionary measure and are hoping to maintain the current funding sources. There is no salary increases projected as there have been no increases over the last several years because of the dire situation of the agency. The probable increase in health insurance will be a huge concern.

**BOARD MEMBER RECOMMENDATION**

President Foster entertained a motion to recommend the appointment of Lee Bauman to the Gallia Jackson Meigs Board of Alcohol, Drug Addiction and Mental Health Services board. Lois Snyder made and Justin Fallon seconded the motion. Roll call: Mr. Foster, yea; Mr. Fallon, yea; Ms Snyder, yea. This recommendation will be sent to Executive Director Ron Adkins so an application can be sent to Mr. Bauman to determine interest and qualifications.

**RECORDER – BUDGET DISCUSSIONS**

Recorder Roger Walker advised that most everything will remain the same for 2011. He allowed for funds in 2010 for a new copier but the one he has is still functioning. He would like to retain those funds for 2011 should the copier need replaced. He currently has an employee eligible for retirement although she has not opted to do so. He plans on that possibility for a pay off should that happen.

**CH&D BOX CULVERT – BID OPENING & AWARD**

At 11:00 a.m. President Foster opened the following bid for CH&D Box Culvert with Assistant County Engineer Jennifer Brown present:

Scioto Valley Precast, Chillicothe, OH 5x14 102 feet for \$98,950.00



amount is pretty good based on the large amount of funds that were spent on renovations to the existing hangars this year.

**FAA GRANT 2008 DRAW #9 APPROVAL**  
**GALLIA-MEIGS REGIONAL AIRPORT PROJECT**

The County Administrator presented the Commission with FAA grant 2008 draw #9 forms requesting \$4,821.00 from the County's FAA grant for Delta Airport Consultants for the Master Plan and Administration for Gallia County. Joe Foster entertained a motion to approve and sign the grant draw #9 forms for payment of engineering invoices as presented. Lois Snyder moved and Justin Fallon seconded this motion. Upon roll call votes were as follows: Justin Fallon, yea; Lois Snyder, yea; Howard Joe Foster, yea.

**FAA 1<sup>st</sup> QUARTER REPORT**  
**GALLIA-MEIGS REGIONAL AIRPORT PROJECTS**

Commission President Joe Foster entertained a motion to approve the FAA 1<sup>st</sup> Quarter Report for 2011 is also the final report for the FAA 2008 Airport Grant. Lois Snyder moved Justin Fallon seconded this motion. Upon roll call votes were as follows: Joe Foster, yea; Justin Fallon, yea; Lois Snyder, yea.

**FAA GRANT 2008 FINAL PROJECT CLOSEOUT APPROVAL**  
**GALLIA-MEIGS REGIONAL AIRPORT PROJECT**

The County Administrator presented the Commission with FAA grant 2008 final project closeout forms noting the Airport Master Plan Study (Phase 1) and the Automated Weather Observation System (Phase 2-AWOS IIIP/T) have been completed and that Pay Request #9 already approved is the final. Joe Foster entertained a motion to approve and sign the grant closeout forms as presented.

Lois Snyder moved and Justin Fallon seconded this motion. Upon roll call votes were as follows: Joe Foster, yea; Justin Fallon, yea; Lois Snyder, yea.

**FAA GRANT 2010 DRAW #1 APPROVAL**  
**GALLIA-MEIGS REGIONAL AIRPORT PROJECT**

The County Administrator presented the Commission with FAA grant 2010 draw #1 forms requesting \$18,453.00 from the County's FAA grant for Delta Airport Consultants engineering services for the Gallia-Meigs Regional Airport RSA & Fuel Farm Projects. Joe Foster entertained a motion to approve and sign the grant draw #1 forms for payment of engineering invoices as presented.

Lois Snyder moved and Justin Fallon seconded this motion. Upon roll call votes were as follows: Joe Foster, yea; Justin Fallon, yea; Lois Snyder, yea.

**FY ' 2011 FAA VISION-100 GRANT PROGRAMMING APPLICATION INFORMATION**

County Administrator Sprague presented to the Commission, on behalf of the Gallia-Meigs Regional Airport consultants Delta Airport Consultants Inc., with FY 2011 FAA VISION-100 Programming Grant information. The application will reflect \$358,400.00 total project cost broken down as follows:

- \$326,264 Improve Fuel Farm construction = \$309,950.80 Federal + \$16,313.20 local match
- \$50,000 Improve Fuel Farm construction management = \$47,500 Federal + \$2,500 local match
- \$1,000 Administration = \$950 Federal + \$50 local match
- \$377,264 TOTAL = \$358,400 Federal + \$18,864 local match

The application reflects a 95% federal grant with a 5% local match. The matching funds are from the County's General Fund, will be transferred to the Airport Fund #036 at the beginning of 2011 and will be appropriated into the FAA grant local match line item under the 2011 Appropriation Resolution.

Sprague noted this is a programming application using estimates of what the costs will be for this project and the final application with exact costs will be submitted later. The programming applications are due to the FAA by 12/1/2010.

Lois Snyder made and Justin Fallon seconded a motion to approve the programming application. Upon roll call votes were as follows: Joe Foster, yea; Justin Fallon, yea; and Lois Snyder, yea. President Foster signed all signature blocks for the grant.

**FY ' 2012 - 2021 TEN YEAR AIRPORT CAPITAL IMPROVEMENT PROGRAM PACKAGE**

County Administrator Sprague presented, on behalf of the Gallia-Meigs Regional Airport Consultants Delta Airport Consultants, the Commission with the FY 2012 – 2021 Ten Year Airport Capital Improvement Program Package for approval. The package reflects projects for funding during the 10-year period as follows:

1. FY 2011 Fuel system relocation – construction = \$350,000 total = \$332,500 federal grant + \$17,500 local match
2. FY 2013 Runway 5-23 RSA grading & drainage improvements – construction = \$300,000 total = \$285,000 federal grant + \$15,000 local match
3. FY 2015 Runway 5-23 overlay/remark – P/S = 45,000 total = \$40,500 federal grant + 4,500 local match
4. FY 2016 Runway 5-23 overlay/remark - Construction = \$900,000 total = \$810,000 federal grant + \$90,000 local match
5. FY 2017 Runway 5-23 runway/taxiway extension – Cost/Benefit Analysis = \$30,000 total = \$27,000 discretionary grant + \$3,000 local match
6. FY 2018 Runway 5-23 runway/taxiway extension – Environmental Assessment = \$90,000 total = \$81,000 discretionary grant + \$9,000 local match
7. FY 2019 ALP Update per current physical airport conditions and results of EA = \$45,000 total = \$40,500 discretionary grant + \$4,500 local match
8. FY 2020 Runway 5-23 runway/taxiway extension – Land Acquisition = \$200,000 total = \$180,000 discretionary grant + \$20,000 local match
9. FY 2021 Runway 5-23 runway/taxiway shift/extension – P/S = \$75,000 total = \$67,500 discretionary grant + \$7,500 local match
10. Future Projects: FY 2022 Runway 5-23 runway/taxiway shift/extension – construction = \$2,500,000 total =

\$2,250,000 federal grant + \$250,000 local match

Sprague advised that Delta Airports noted that this is a wish list and the Federal and State funding is not certain. Ms. Sprague also advised the Airport Board approved the ACIP for FY 2012 thru 2021.

Lois Snyder made and Justin Fallon seconded a motion to approve the grant application as presented. Upon roll call votes were as follows: Joe Foster, yea; Justin Fallon, yea; and Lois Snyder, yea. President Foster signed all signature blocks for the grant.

**EMA – BUDGET DISCUSSIONS**

EMA Director Mike Null and Grants Administrator Jill Simpkins met with the Commissioners to discuss their budget for 2011. Null advised they are just completing the 2009 grant and are beginning the next round. We are eligible for \$38,177, which is the ceiling cap and is dependent on the local share. This covers salaries and operational expenses. The only thing not factored in at the time the proposed budget was submitted was the fuel consumption on the vehicle.

As requested, Simpkins stated that she had cut everything as much as she could. Whereas the \$37,000 is appreciated, it has been stagnant for several years with no increase. We do anticipate receiving \$5,000 from LEPC for the EMA contract for services rendered. A small increase was also included in the proposed budget for health insurance as well as a small pay raise should the Commissioners allow.

Null advised they are doing well with the EMA contracts between townships and villages and getting them returned. They are waiting to get 2-3 back to the office and will proceed from that point.

The HMGP project we currently have contracted with URS, Ms. Kari Mackenbach. The contract has gone through the legal department and all is approved by them. This is all covered under a 75/25% grant with the county share near \$6,000 and the vendor costs are \$17,400 with 10% due upfront.

Null requested to continue forward with this contract, assuming the state makes no additional changes. Commissioners advised he proceed as planned.

**\* Noon - Commissioner Fallon left the meeting. Commissioners Foster and Snyder attended the Sewer Construction Meetings after lunch held in the 2<sup>nd</sup> floor meeting room of the Courthouse.**

**SEWER SOFTWARE ADDITION**

A quote from CMI for \$850.00 was submitted for purchase of an addition to the sewer software to allow the billing of sewer bills via email. Lois Snyder made and Joe Foster seconded the motion to allow the Assistant Clerk to move forward with this quote. Roll call: Mr. Foster, yea; Mr. Fallon, absent; Ms. Snyder, yea.

**KANAUGA/ADDISON CHANGE ORDER # 4**

Upon the recommendation of County Administrator Karen Sprague and Project Engineer Gary Silcott, Lois Snyder made and Joe Foster seconded the motion to approve change order # 4 to the Kanauga-Addison Sewer Project contract with Trimat Construction as follows:

- Total amount of change order \$126,530.56
- Adjusted contract amount \$3,806,685.32
- For replacement of existing storm sewer along SR 7 including 1200 lf of 12 inch storm at \$35.00/lf; 2 catch basins at \$1,500 each; 4 ADS basins at \$1,050 each; 17.12 CY of 304 at \$38.00/cy; MOT at \$9,080; and 1,690 lf of 12 inch storm at \$40.00/lf

Roll call: Mr. Foster, yea; Mr. Fallon, absent; Ms. Snyder, yea.

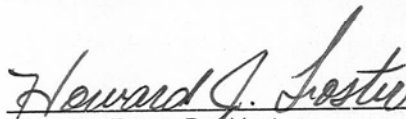
**APPROVAL TO PURSUE ADDITIONAL OWDA LOAN MONIES**

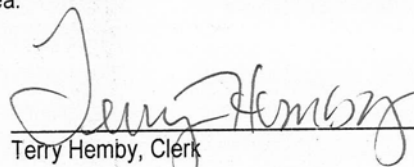
After discussion with Project Engineer Gary Silcott and County Administrator Karen Sprague, Lois Snyder made and Joe Foster seconded the motion to pursue additional OWDA loan monies of \$163,000 to finish out the upfront work for green sewer project because the county has looked into serving additional areas. This amount will cover engineering, mapping, EPA fees and Debby Drive investigative work. Roll call: Mr. Foster, yea; Mr. Fallon, yea; Ms Snyder, yea.

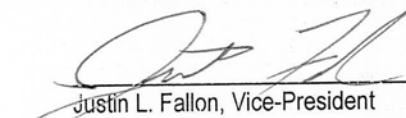
\* 5:00 pm – Commissioners attending an Energy Savings meeting and Renewable Energy meeting with Economic Development Director Melissa Clark.

**ADJOURN**

At 7:35 p.m. President Foster entertained a motion for adjournment. Lois Snyder made and Joe Foster seconded the motion. Roll call: Mr. Foster, yea; Mr. Fallon, absent; Ms. Snyder, yea.

  
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 Howard J. Foster, President

  
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 Terry Hemby, Clerk

  
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 Justin L. Fallon, Vice-President

  
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 Lois M. Snyder, Member