

**OCTOBER 30, 2025**

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Leslie Henry. Roll Call: President Leslie Henry, present; Vice President Q. Jay Stapleton, present; Commissioner Jeremy Kroll, present.

The President entertained a motion for approval of the October 23, 2025 minutes. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

2025 Canine Shelter Weekly Report														
Week Ending	Came In	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
10/26	1	0	0	0	15	0	0	0	15	16	0	0	0	23

**HORIZON POP SITE AGREEMENT**

County Administrator Jayne Peck presented the following letter for approval and signing by the President of the Commission:

PoP Site Easement Agreement dated June 15, 2023, between Gallia County Board of Commissioners and Horizon Telecom. Inc. (as amended, the "Agreement")

*Dear Customer,*

*You are party to the above referenced Agreement pursuant to which you receive or provide fiber, internet, or telecommunications services from or to Shenandoah Telecommunications Company, Shentel*

*Broadband Operations LLC, Horizon Telcom Inc., The Chillicothe Telephone Company, or one or more of their affiliated companies (collectively, the "Shentel Companies").*

*To better serve you, the Shentel Companies are conducting an internal corporate restructuring*

*pursuant to which your Agreement will be assigned to a new Shentel Company (the "Assignment"). After the Assignment, you will continue to receive or provide the same level of service as you have always received or provided and the Assignment will in no way adversely impact your Agreement. The Assignment is currently*

*proposed to occur in the fourth quarter of 2025.*

*We are requesting your consent to the Assignment to the extent required by the terms of your*

*Agreement. Please indicate your consent to the Assignment by signing the enclosed duplicate of this letter*

*and returning it to my attention at the address listed below. Alternatively, you are welcome to sign and send a PDF of this notice via email to the following email address: mnakasian@lmng-law.com.*

*Thank you, in advance, for your attention and assistance in this matter. Please contact me using the information listed below if you have any questions.*

President Henry entertained a motion that would allow her to sign the agreement as presented. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea

**MEETING RESCHEDULED**

Due to the national holiday Thanksgiving, this year falling on a regular scheduled meeting day, the President entertained a motion to reschedule the November 27, 2025 meeting to Tuesday **November 25, 2025** at 9:00 a.m. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

**MEETING RESCHEDULED**

Due to the national holiday Christmas, this year falling on a regular scheduled meeting day, the President entertained a motion to reschedule the December 25, 2025 meeting to Tuesday **December 23, 2025** at 9:00 a.m. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

**MEETING RESCHEDULED**

Due to the national holiday New Years Day, next year falling on a regular scheduled meeting day, the President entertained a motion to reschedule the January 1, 2026 meeting to Tuesday **December 30, 2025** at 9:00 a.m. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

CASTO & HARRIS, INC. — RE-ORDER NO. 26411-24

OCTOBER 30, 2025

**DJFS – 2026 BUDGET**

DJFS Director Dana Glassburn and Kathy Campbell met with the Commissioner to discuss their 2026 budget. No action taken.

**GALLIA COUNTY SNAP IMPACT – NOVEMBER 2025**

Dana Glassburn presented the Commissioners with the following information:

- 2,796 assistance groups affected
- 893 of those groups include children
- \$937,924 in SNAP benefits on hold

\*Assistance group definition: All individuals who live together and purchase and prepare food together.

**Communication directly from the Ohio Department of Job & Family Services that is being provided to clients:**

*"Please be advised that Supplemental Nutrition Assistance Program (SNAP) recipients may not receive their November benefits as normally scheduled if the federal government shutdown continues. However, SNAP recipients will be able to use their existing benefits after October 31. We are continuing to monitor the situation and will share further information as the federal government provides updates. Go to [jfs.ohio.gov](https://jfs.ohio.gov) for updates."*

**Explanation of the SNAP Delay:**

The potential delay in November SNAP (food assistance) benefits is a federal issue resulting from the ongoing federal government shutdown. This situation affects the distribution of SNAP funds nationwide.

Local county agencies, including Gallia County JFS, do not control the release or timing of SNAP benefits. Benefit issuance depends on funding and guidance from the federal government through the U.S. Department of Agriculture and the Ohio Department of Job and Family Services (state agency).

Updates regarding this situation will be available at [jfs.ohio.gov](https://jfs.ohio.gov). All current and accurate information will be shared directly by the Ohio Department of Job and Family Services through the state website.

**DJFS – AGREEMENT**

Dana Glassburn, GCDJFS Director, presented an Interagency Agreement for Non-Emergency Medical Transportation (NEMT) services between Gallia County DJFS and Gallia County Transit for Approval: Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

**DJFS-Signing of Collective Bargaining Agreement**

Dana Glassburn, GCDJFS Director presented the Commissioners the Collective Bargaining Agreement (CBA) with Communications Workers of America (CWA) Local 4320 and Gallia County Department of Job and Family Services (GCDJFS) to be signed that was approved at the August 28, 2025 meeting. The contract was signed by Leslie Henry, Q. Jay Stapleton, and Jeremy Kroll. No other action taken

**PROSOURCE**

Christian Hanna, Prosource, met with the Commissioners to update them on the installs and to discuss desktop printers. No action taken.

**COMMON PLEAS – 2026 BUDGET**

Judge Margaret Evans and Assistant Chief Probation Officer Melissa Hall met with the Commissioners to discuss their 2026 budget. No action taken.

**RECORDER – 2026 BUDGET**

County Recorder Jeff Halley and Deputy Recorder Stephanie Dixon met with the Commissioners to discuss their 2026 budget. No action taken.

**TREASURER – 2026 BUDGET**

Treasurer Steve McGhee, Deputy Treasurer Tammy McConnell and Heather Edwards met with the commissioners to discuss their 2026 budget. No action taken.

**CONTRACT – SIGNING**

Special Projects Manager presented the Commission with the contract with Amish Builders LLC that was previously approved, in the amount of \$70,400.00 to be signed. President Henry entertained a motion to sign the contract as presented. Jeremy Kroll moved and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

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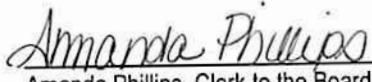
SHERIFF - AGREEMENT

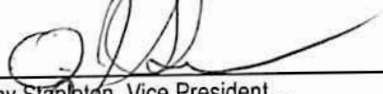
Sheriff Matthew D. Champlin and Sheriff Administrator Heather Casto presented the Fraternal Order of Police, Ohio Labor Council, Inc. (F.O.P.) agreement for approval. Q. Jay Stapleton moved and Jeremy Kroll seconded the motion with Sheriff Champlin recommendation. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea. This agreement is effective January 1, 2026 through December 31, 2028.

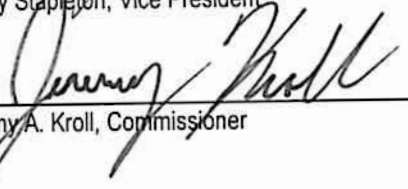
ADJOURN

At 1:00 p.m. the President entertained a motion for adjournment. Jeremy Kroll made and Q. Jay Stapleton seconded the motion. Roll call: Ms. Henry, yea; Mr. Stapleton, yea; Mr. Kroll, yea.

  
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Leslie Henry, President

  
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Amanda Phillips, Clerk to the Board

  
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Q. Jay Stapleton, Vice President

  
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Jeremy A. Kroll, Commissioner